



PERSON SPECIFICATION
Senior Research – Socio-Economic Centre, The Work Foundation
Vacancy Ref: A741

Criteria	Essential/ Desirable	Application Form / Supporting Statements/ Interview *
Relevant experience in policy or research in one or more of the following subject areas – <ul style="list-style-type: none"> • Labour markets • Youth unemployment • Skills and vocational education policy • Cities and economic development • Economic change, enterprise and innovation 	Essential	Supporting statement
Degree or equivalent in relevant area of social sciences / economics.	Essential	Application form
Experience of quantitative research methods.	Essential	Interview
Experience of successful business development and proposal writing.	Essential	Supporting statement
Experience managing large research projects to time and to budget.	Essential	Supporting statement
Experience disseminating research through a variety of media.	Essential	Interview
Ability to analyse and synthesise information.	Essential	Interview
Ability to communicate in writing and in person with a range of different audiences.	Essential	Interview
Relationship building – both internally and externally (including client management experience).	Essential	Interview
Excellent written and verbal communication skills, including presentations.	Essential	Application Form/ Interview
An understanding of politics, government and public policy.	Essential	Interview
Knowledge of emerging economic, social and employment issues (particularly focused on the areas outlined above).	Essential	Interview
Postgraduate qualification.	Desirable	Application form

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- **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally

used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.

- **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests, presentation etc.