



**Person Specification**  
**Safety Officer – Radiation Protection**  
**Ref A138**

	Essential /Desirable	Tested by*
Educated to degree level standard or equivalent experience	Essential	Application Form
Possession of a formal qualification in Occupational Health & Safety or significant relevant experience	Essential	Application Form
A thorough understanding of the practical measures necessary to comply with the legislation applicable to work with ionising radiation and experience of their application	Essential	Supporting Statements/ Interview
Relevant experience in a role where safety forms a significant component	Essential	Application Form/ Interview
Experience of carrying out a range of health and safety risk assessments, audits and inspections in a complex organisation	Essential	Supporting statements/ Interview
Experience of developing and delivering health and safety training to managers, staff and students in own areas of specialist expertise and communicating technical information in a way that can be understood by non-technical recipients	Essential	Supporting statements / Interview
Ability to respond to queries outside own immediate specialism/experience and to research problems in order to provide competent advice and recommendations	Essential	Supporting statement / Interview
High levels of IT literacy, including the design of simple databases to analyse and report on data	Essential	Supporting statements / Interview
Ability to work independently with a high degree of autonomy, and as part of a team	Essential	Interview
Ability to negotiate, influence and network effectively within and outside the University	Essential	Interview
Excellent time management skills and the ability to deliver against agreed deadlines	Essential	Interview
Experience of working in a higher education or research environment	Desirable	Application and Interview

- Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.

- **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests or presentation etc.