**JOB DESCRIPTION**

**Senior Teaching Associate in Film Studies**

**Vacancy Ref: 0640-24**

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| **Job Title:** Senior Teaching Associate in Film Studies | **Grade:** 7 |
| **Department/College:** Lancaster Institute for the Contemporary Arts |
| **Directly responsible to:** Head of Department |
| **Supervisory responsibility for:** N/A |
| **Other contacts:****Internal:** Colleagues and students in Lancaster Institute for the Contemporary Arts and the Faculty of Arts and Social Sciences, together with colleagues in other faculties, providers of student support services, the Library, ISS, central administration and other relevant university actors.**External:** Relevant academic, scholarly, research or professional bodies, employers, business organisations, local and national government organisations, academic, scholarly or research networks, and contemporary arts organisations. |
| **Major Duties:*** Contribute to the development of Film Studies at Lancaster University through teaching and administration.
* Convene and teach on existing film studies modules within the Film Programmes.
* Contribute to the development of existing modules in film practice and film studies.
* To engage with subject, professional and pedagogic research to enhance teaching and learning provision.
* Contribute to the Institute’s academic and pastoral care of its students and to the enhancement of their learning, personal development and achievement.
* Communicate effectively with students and colleagues, using face-to-face, online, written and electronic communication (including email and VLE) modes as appropriate;
* Assume various administrative tasks and responsibilities, including public engagement, as requested by the Director of Section/Head of Department;
* Participate in the Department’s various outreach activities including Visit Days etc;
* Provide cover for colleagues on sabbatical where necessary;
* Undertake other duties as required by the Director of Section or Head of Department.
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