

**Senior Teaching Associate Grade 7 (fixed-term, 0.6 FTE) in International Political Economy: JOB DESCRIPTION**

**Vacancy Ref: 0857-24**

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| **Job Title:** Senior Teaching Associate in Philosophy | **Present Grade:** 7 (0.6 FTE) |
| **Department/College:** Politics, Philosophy and Religion (PPR) | |
| **Directly responsible to:** Head of Department | |
| **Supervisory responsibility for:** N/A | |
| **Other contacts** | |
| **Internal:**  Department and Faculty colleagues and students, together with colleagues in other faculties, providers of student support services, the Library, ISS and central administration. | |
| **External:**  Academic associations and networks, relevant professional bodies, employers, business organisations, local and national government organisations. | |
| **Major Duties:**   * Contribute to the development and delivery of the Department’s teaching programmes in International Political Economy * Deliver lectures and seminars in some or all of the following areas: International Political Economy theories and issues, International Political Economy and the Global South and International Relations * Provide module convenorship and updating of Moodle as required * Actively contribute to satisfying a range of teaching needs and subjects within the Department * Participate in ongoing development of aspects of course structure, delivery, assessment, etc; * Communicate effectively with students and colleagues, using face-to-face and electronic (including email, Teams and VLE) modes as appropriate; * Supervise dissertation projects and Masters essays and dissertations; * Contribute to the Department’s academic and pastoral support of its students and to the enhancement of their learning, development and achievement; * Participate in the Department’s various recruitment and outreach activities including Open Days, etc; * Assume various administrative tasks and engage in other duties appropriate to the grade of the post as required by the Head of Department; * To engage with subject, professional and pedagogic developments to enhance teaching and learning provision. | |