

**PERSON SPECIFICATION**

**Partnership and Communications Manager (The Future of Human Reproduction) (GRADE 7; 0.6FTE; up to 10 months)**

**Faculty of Arts and Social Sciences**

**Vacancy ref: 0793-24**

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| Criteria | Essential/ Desirable | Application Form/  Supporting Statements/ Interview\* |
| A degree in any Humanities or Social Sciences subject \*\* | Essential | Application  Form/Supporting  Statement |
| A postgraduate qualification in any Humanities or Social Sciences subject \*\* | Desirable | Application  Form/Supporting  Statement |
| Outstanding communication and interpersonal skills, including the ability effectively to translate and disseminate research for/to a range of different audiences. | Essential | Application  Form/Supporting  Statement /Interview |
| Ability to lead the design, development, and delivery of a high-quality communication and partnerships strategy: in particular, one suitable for a research programme of this kind. | Essential | Application  Form/Supporting  Statement /Interview |
| Experience of working in media and/or press office roles. | Desirable | Application  Form/Supporting  Statement /Interview |
| Experience of working in/with research teams and/or for/with major research funders. | Desirable | Application  Form/Supporting  Statement /Interview |
| Commitment to, enthusiasm for, and interest in supporting the Wellcome Future of Human Reproduction project. | Essential | Application  Form/Supporting  Statement /Interview |
| Ability to work cooperatively and effectively as part of a team and to form, facilitate, and manage productive working relationships with a wide variety of people, both within and outside the university sector. | Essential | Application  Form/Supporting  Statement /Interview |
| Experience of successful event organisation and of having been responsible for project-managing particular events. | Essential | Application  Form/Supporting  Statement /Interview |
| Experience of line managing staff. | Essential | Application  Form/Supporting  Statement /Interview |

* **Application Form** – assessed against the application form, curriculum vitae and letter of support. Normally used to evaluate factual evidence e.g. award of a PhD. Will be “scored” as part of the shortlisting process.
* **Supporting Statements -** applicants are asked to provide statements to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
* **Interview** – assessed during the interview process by competency-based interview questions, tests, presentation etc.

**\*\* Humanities and Social Sciences** subjects would include (but are not limited to) Anthropology, Art and Design, Cultural and Media Studies, Economics, English Literature and Creative Writing, History, Law, Languages and Linguistics, Music, Performing Arts, Philosophy, Politics, Psychology, Religious Studies, Sociology.