

**PERSON SPECIFICATION**

**Teaching Associate in German Studies**

**Vacancy Ref: 1313-24**

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| **Criteria** | **Essential/ Desirable** | **\* Application Form/ Supporting Statements/ Interview**  |
| Advanced-level proficiency in German language  | Essential  | Supporting statements/Interview  |
| Experience of teaching and assessment of German as a foreign language at HE level  | Essential  | Application Form/Supporting Statement/ Interview  |
| Postgraduate qualification in languages or a related field  | Essential  | Application Form/Supporting Statement  |
| Experience of working as part of a German language teaching team  | Essential  | Application Form/Supporting Statement/Interview  |
| Knowledge of contemporary German-speaking countries and communities  | Essential  | Supporting Statement/Interview  |
| Familiarity with language teaching technologies in HE  | Essential | Supporting Statement/Interview  |
| Experience of supporting students e.g. as year abroad tutor and academic advisor | Desirable | Application Form/Supporting Statement/Interview |
| Experience of facilitating extracurricular activities and independent language learning | Desirable  | Application Form/Supporting Statement/Interview  |
| Experience of HE level course co-ordination/ administration, curriculum and test design  | Desirable  | Application Form/Supporting Statement/Interview  |
| A first degree in German Studies as part of a single or combined first degree programme | Desirable | Application Form/Supporting Statement |

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* **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to answer a specific supporting statement. Normally used to evaluate factual evidence eg award of a qualification. Will be “scored” as part of the shortlisting process.
* **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be “scored” as part of the shortlisting process.
* **Interview** – assessed during the interview process by either competency based interview questions, tests, presentation etc.