

**JOB DESCRIPTION**

**Senior Teaching Associate in Architecture**

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| **Job Title:** Senior Teaching Associate in Architecture | **Present Grade:** 7 |
| **Department/College:** LICA |
| **Directly responsible to:** Head of Department |
| **Supervisory responsibility for:** N/A |
| **Other contacts**  |
| **Internal:** Colleagues and students in the School of Architecture in the Lancaster Institute for the Contemporary Arts and in the Faculty of Arts and Social Sciences, together with colleagues in other faculties, providers of student support services, the Library, ISS, central administration and other relevant university actors. |
| **External:** Relevant academic, scholarly, research or professional bodies, employers, business organisations, local and national government organisations, academic, scholarly or research networks, and contemporary arts organisations. |
| **Major Duties:*** Contribute to the development of Architecture at Lancaster University through teaching and curriculum development;
* Develop and deliver technology and practice modules within the Architecture programmes that extend student knowledge and understanding of the practice and technologies of architecture;
* Contribute to the development of modules in technology, professional skills, professional practice and technological design integration;
* To engage with subject, professional and pedagogic developments to enhance teaching and learning provision;
* Contribute to the Institute’s academic and pastoral care of its students and to the enhancement of their learning, development and achievement;
* Communicate effectively with students and colleagues, using face-to-face, telephone, written and electronic communication (including email and VLE) modes as appropriate;
* Assume various administrative tasks as requested by the Head of Architecture or Director of Institute;
* Participate in the Institute’s various outreach activities including Open Days etc;
* Provide cover for colleagues on sabbatical leave where necessary;
* Undertake other duties as required by the Head of Architecture or Director of Institute.
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