PERSON SPECIFICATION
Technical and Research Resources Manager, Psychology
Vacancy Ref: A2076

Criteria	Essential/ Desirable	Application Form/ Supporting Statements/ Interview *
A Degree or relevant experience in an area related to the support of technical equipment, including practical experience of developing electronic devices in research settings.	Essential	Application Form/ Supporting statements/ Interview
Experience of leading and developing a team of staff to provide a high level of service to a wide range of users, and taking responsibility for developing a broad area of service provision (including: space, research technology, data management and Health and Safety).	Essential	Supporting Statements / Interview
Experience of building supportive working relationships; both providing appropriate guidance to colleagues and students related to the use of electronic equipment, and liaising with internal and external suppliers of equipment and software.	Essential	Supporting Statements / Interview
Experience of anticipating implementation difficulties related to technical equipment and software, and identifying practical ways of overcoming or preventing them.	Essential	Supporting Statements / Interview
The ability to write code for experiments in existing software platforms, such as MATLAB or E-Prime.	Essential	Supporting Statements/ Interview
Demonstrate a knowledge and understanding of Health and Safety Legislation, and how this relates to the higher education research and teaching environment.	Essential	Supporting Statements/ Interview
Demonstrate a knowledge and understanding of data security and data management legislation, and how this relates to the higher education research and teaching environment.	Essential	Supporting Statements/ Interview
The ability to present information in an accurate, accessible and appropriate manner, to a variety of audiences. This will include spoken, written and design formats.	Essential	Application Form/ Interview
Experience of using software and electronic communication for maintaining records in an office setting, including the use of Microsoft office.	Essential	Supporting Statement / Interview
To convey an appropriate rationale and interest in applying for this particular post.	Essential	Interview / Application Form
Willingness and ability to travel to off-campus locations to support the installation, maintenance and use of technical research equipment off site, when required.	Essential	Interview / Supporting Statement
Practical experience of techniques, equipment and software used in relation to Psychology research.	Desirable	Interview/ Supporting Statements

Commitment to ongoing personal development and training.	Desirable	Interview

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- **Application Form** – assessed against the application form, curriculum vitae and letter of support. Applicants will not be asked to make a specific supporting statement. Normally used to evaluate factual evidence eg award of a PhD. Will be "scored" as part of the shortlisting process.
- **Supporting Statements** - applicants are asked to provide a statement to demonstrate how they meet the criteria. The response will be "scored" as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests, presentation etc.