# JOB DESCRIPTION

**Teaching Associate, Psychology**  
**Vacancy Ref: A2324**

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Teaching Associate in Psychology (12 months from 1.09.18)</th>
<th>Present Grades: 6P</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department/College:</td>
<td>Psychology</td>
<td></td>
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<tr>
<td>Directly responsible to:</td>
<td>Head of Psychology</td>
<td></td>
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<tr>
<td>Supervisory responsibility for:</td>
<td>N/A</td>
<td></td>
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</tbody>
</table>

## Other contacts

**Internal:**
Students, Academic, Support & Research staff within the Department of Psychology; Staff across the Faculty of Science and Technology and within the Faculty Office; Academic and Support staff across the University.

**External:**
Liaison with colleagues at our International Teaching Partnerships.

## Major Duties:

### Teaching
1. As part of a teaching team, deliver a range of established research methods labs and workshops at undergraduate and masters levels.
2. As part of a teaching team, deliver a range of established lectures and workshops on personality and individual differences.
3. As part of a teaching team, develop own teaching materials, with guidance, ensuring that defined learning objectives are met.
4. Undertake assessment activities and provide appropriate feedback to support student learning.
5. Supervise Graduate Teaching Assistants to deliver seminars, workshops, and/or assessment activities.

### Administration
6. To contribute actively and enthusiastically to the day-to-day running of the Department.
7. To undertake undergraduate administrative duties, as requested by the Head of Department.
8. To attend Departmental meetings and planning meetings and to contribute to student recruitment activities (e.g., Applicant Visit Days).

### Research
9. To be an active and enthusiastic researcher within the one of our research groups within the Department.
10. To contribute regularly to Departmental seminars, discussion groups and collaborative research groups.