**Job Title:** Senior Teaching Associate in Italian Studies  
**Vacancy Ref:** A2374

<table>
<thead>
<tr>
<th><strong>Job Title:</strong></th>
<th>Senior Teaching Associate in Italian Studies</th>
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<tbody>
<tr>
<td><strong>Present Grade:</strong></td>
<td>7P</td>
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<tr>
<td><strong>Department/College:</strong></td>
<td>DeLC</td>
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<tr>
<td><strong>Directly responsible to:</strong></td>
<td>Head of Department</td>
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<tr>
<td><strong>Supervisory responsibility for:</strong></td>
<td>Teaching Associate; part-time tutors</td>
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</tbody>
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**Other contacts**

**Internal:** Department and Faculty of Arts and Social Sciences colleagues and students, together with colleagues in other faculties, providers of student support services, the Library, Information Systems Services and central administration.

**External:** Academic bodies and agencies including professional associations and partner institutions

**Major Duties:**

- To contribute to the design and delivery of undergraduate language teaching in Italian in the Department at any level (first year ab-initio, second year intermediate or final year advanced), through workshops, lectures, seminars and tutorials including the setting and marking of written and oral assessment. If appropriate contribution to other languages in DeLC and/or department postgraduate taught programmes.

- To convene language courses and year groups in second and final year Italian.

- To contribute to the development of new undergraduate language programmes in terms of design, content, structure, progression, modes of delivery and methods of evaluation.

- To develop, where appropriate revisions to existing courses or new courses in terms of design, content, structure, forms of delivery, method of assessment etc.

- To contribute to the teaching of Italian culture and society, if appropriate.

- To take on a major administrative role within the Department and contribute to practice-led reflection on pedagogy and/or departmental activities.

- To contribute to the Department’s academic and pastoral care of its students and to the enhancement of their learning, personal development and achievement.

- To participate in the Department’s various outreach activities including Open Days, school visits etc.

- To undertake supplementary academic and administrative duties as required by Head of Department.