JOB DESCRIPTION
Vacancy Ref: N1729

**Job Title:** Human Performance Laboratory Manager

**Present Grade:** 6

**Department/College:** Lancaster Medical School

**Directly responsible to:** Director of Sports Science

**Supervisory responsibility for:** N/A

**Other contacts**

**Internal:**
Students enrolled on Sports and Exercise Science modules, staff of Lancaster Medical School, staff in the Faculty of Health and Medicine, staff in the Sports Centre and other Lancaster University staff.

**External:**
NHS staff, research participants and commercial clients.

**Major Duties:**

- Oversee the operation of the Human Performance Laboratory and ensure that it, and the equipment associated with it, is appropriately prepared for teaching, learning and assessment activities, for research activities or for commercial clients.

- Take responsibility for maintenance, repair and safety, including keeping appropriate records, of equipment associated with the Human Performance Laboratory and the wider Sports and Exercise Science domain. For example, equipment calibration, managing servicing, ordering consumable materials, creating and updating user guides and in collaboration with academic colleagues developing Standard Operating Procedures.

- To advise and assist in planning and monitoring of equipment installation and commissioning.

- Work with academic colleagues to contribute to and support the delivery of teaching, learning and assessment activities in Sports and Exercise Science taking place in the Human Performance Laboratory, in other locations on the University Estate and in the field.

- Work with academic colleagues to contribute to and support the research activities in Sports and Exercise Science.

- Work with academic colleagues and Sports Centre to contribute to and support commercial activities, associated with the Human Performance Laboratory and Sports and Exercise Science, including, for example biomechanical or physiological testing.

- Contribute to student recruitment and admissions activities by, for example, supporting demonstrations of equipment for applicants and potential applicants.

- To work weekends and evenings, on occasion, as required by operational need.

- Take responsibility for various administrative and other appropriate duties as requested by the Director of Sports Science, the Head of Lancaster Medical School or the Dean of the Faculty.