

JOB DESCRIPTION
Climbing Wall Instructor
Vacancy Ref: N1853

Job Title: Climbing Wall Instructor	Present Grade: 5
Department/College: Sports Centre – Facilities Division	
Directly responsible to: Sports Centre Manager	
Supervisory responsibility for: Casual Climbing Instructors	
<p>Other contacts Internal: Other operational staff, Climbing Society, Student Union, Safety Office, Facilities. External: Climbing Groups, British Mountaineering Council, schools, local clubs and organisations, suppliers and contractors.</p>	
<p>Major Duties:</p> <ol style="list-style-type: none"> 1) To supervise the climbing wall and bouldering cave areas. 2) To provide security through observation of customers entering and leaving the climbing wall. Check membership cards and challenge unauthorized entrance to prevent inappropriate use of the area. 3) To carry out induction training and specific classes and workshops – to include schools, local organisations and holiday camps. 4) To advise on climbing techniques and movement styles. 5) To liaise on behalf of the University with The British Mountaineering Council. 6) To ensure that excellent customer service is delivered at all times. 7) Set bouldering problems and top rope routes. 8) To ensure the highest level of hygiene and cleanliness are maintained both in the climbing area and storage areas for equipment. 9) Promote health and safety and ensure procedures in the climbing wall are adhered to. Regularly review risk assessments, policies and the Climbing Wall Operating Procedures, update as necessary. 10) Ensure all users follow strict climbing wall etiquette. 11) To contribute to new ideas and make suggestions for the continual improvement of the services and procedures. 12) To train other staff in safe climbing techniques and wall supervision. 13) To ensure regular maintenance checks are carried out and defective equipment removed from use. Report any faults immediately. 	

- 14) To attend all training and meetings.
- 15) Respond to emergencies and carry out first aid as required.
- 16) To adhere to the Sports Centre Climbing Wall Operating Procedures.
- 17) To assist in the development of BSI 18001 and 14001.
- 18) To ensure that all activities are operated in accordance with Equal Opportunities Legislation and Equal Opportunities Policy.
- 19) To undertake any other duties, not specified above that are appropriate to the level and responsibilities of the post, which may involve providing assistance in any section of the Sports Centre. To assist the Head of Sport when necessary which is reasonably incidental to the role.

Further Information:

Qualifications – It is a condition of employment that Climbing Wall Instructors possess a CWLA or MIA qualification and a relevant First Aid qualification.

The Sports Centre reserves the right to update the job description from time to time, to reflect the changes in, or to, the role. The post holder will be consulted about any proposed changes. Significant changes in duties and responsibilities will require agreed revisions to be made.

