**Job Title:** Associate Dean for Global Engagement (Cross-Faculty)  
**Vacancy Ref:** A2993

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<tr>
<th>Department/College:</th>
<th>Office of the PVC Global</th>
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<td>Directly responsible to:</td>
<td>PVC Global</td>
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<td>Supervisory responsibility for:</td>
<td>n/a</td>
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**Other contacts**

**Internal:** Chief Administrative Officer and Secretary, Pro-Vice Chancellors, Faculty Deans and Associate Deans, Heads of Academic Departments, Director of Recruitment Admissions and International Development, Colleagues in Academic Departments, OS Partner campuses, Global Experiences and the broader professional services team with responsibility and/or involvement in LU Global activity.

**External:** LU partners in transnational education (TNE) and overseas campuses, other LU strategic partners, research funding agencies, government/funding bodies in markets, British Council, UUK, embassies and Ministries of Education, and other stakeholders in global HE and TNE.

**Job Purpose:**

The post holder will work with the PVC Global and colleagues at LU as a lead academic representative supporting the implementation of the University’s Global Engagement Strategy and operations. In addition, the post holder will be responsible for developing and maintaining a broad range of strong and effective working relationships, influencing appropriately to secure Lancaster’s strategic position.

The role holder will be a senior academic representative of the University to a wide range of external organisations and at events across the world.

This is open to current Academic Staff at LU at the level of Senior Lecturer or above. The role will be a partial secondment at 40-50% of workload and secure a stipend of £5K per annum. The initial appointment will be offered for 2 years.

**Major Duties:**

- Work closely with the PVC Global and Director of RAID to support the advancement and operations of Lancaster’s strategic partners including partners in TNE, research, engagement, and student recruitment.
- Actively participate in the management and stewardship of relations with TNE partners, participating in governance and management committees (E.G. Partner Management Groups).
- Play a lead role in academic portfolio development at TNE partner campuses.
- Play a lead role in the expansion of strategic research and reputation partnership activities portfolio.
- Support global student recruitment activities as appropriate.
- Act as academic advisor to the Global Engagement team for ‘summer school’ activities.
- Work with the faculty Associate Deans International (or equivalent) and TNE partner Academic Deans (or equivalent) to ensure optimal coordination and communication of activities across faculties and partnerships.
- Act as an Ambassador and representative for the University nationally and internationally both as an individual and in concert with other senior University staff. This includes representing the University at external events globally.
• Take a lead role in building relationships with senior contacts at external bodies and senior peers at other Higher Education institutions, influencing as appropriate and securing Lancaster’s position.
• Provide high quality written reports, information and presentations for internal, external and global audiences.
• Acting as Deputy to the PVC Global on matters relating to LU’s international activities.
• Any other duties related to the post as determined by the PVC Global.