### Job Title: Problem-Based Learning Tutor (sessional)

### Present Grade: Sessional rate of £67.50 per session (session = 2 hour)

### Department/College: Lancaster Medical School

### Directly responsible to: Dr Dawn Goodwin, Director of Problem-Based Learning

### Supervisory responsibility for: N/A

### Other contacts

**Internal:** Staff in Lancaster Medical School (LMS)

**External:** N/A

### Major Duties:
The post holder will undertake small group work and related academic administration in order to support the delivery of the Problem-Based Learning curriculum to undergraduate medical students in Years 1 and 2. This will entail:

- Guiding small groups of students through the PBL process, helping students to identify curriculum content triggered by the scenario and to facilitate discussions around these topics.

- Facilitating ongoing student reflection on their learning and evaluation of group performance.

- Completing all related administration such as registers, absence recording, feedback comments and reporting concerns.

- Being available for all of the teaching sessions on the fixed timetabled dates.

- Participating in review and development of the curriculum, resources and teaching material.

- Attending PBL tutor training and support and development meetings, and engaging in related activities such as peer review.