**JOB DESCRIPTION**

Vacancy Ref: A3035

<table>
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<tr>
<th><strong>Job Title:</strong> Lecturer (Assistant Professor) in Accounting and Finance</th>
<th><strong>Present Grade:</strong> 8</th>
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<td><strong>Department/College:</strong> Accounting and Finance</td>
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<td><strong>Directly responsible to:</strong> Dean of Lancaster University Leipzig</td>
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<td><strong>Matrix management:</strong> Head of Department, based at Lancaster University, UK</td>
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<td><strong>Supervisory responsibility for:</strong> N/A</td>
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<td><strong>Contracting Institute for role:</strong> Lancaster University, Leipzig GmbH</td>
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**Other contacts**

**Internal:** Academic colleagues and administrative and secretarial staff in Lancaster University Leipzig, and Department of Accounting and Finance, and Lancaster University Management School (LUMS)

**External:** Relevant research funding bodies and councils, professional bodies, academic and research networks, publishers and media organisations, employers and business organisations

**Major Duties:**

**RESEARCH**

1. Engage in individual or collaborative research, establishing a distinctive programme of research and disseminating results through regular publications in high impact international journals.
2. Engage actively in the institution’s research culture by attending seminars regularly and meeting with the seminar speakers and research visitors to the Department.
3. Explore funding opportunities for research projects through public and private funding sources.

**TEACHING**

5. Contribute more broadly to teaching in Lancaster University Leipzig through delivery and development of lectures, workshops, seminars, tutorials, project supervision, as well as coursework and exam setting, marking and exam moderation, according to normal teaching duties.
6. Communicate effectively with students, including via office hours and electronic means, according to the Department’s open door policy.

**SERVICE & LEADERSHIP**

7. Carry out administrative roles and duties, according to the standard workload, as allocated by the Dean of Lancaster University Leipzig.

**PERSONAL DEVELOPMENT**

8. Participate in teaching-related personal development, such as acquiring necessary teaching qualifications.

Please note this role a full time, indefinite post based in Leipzig, Germany. The contracting employer for this role is Lancaster University, Leipzig GmbH.