<table>
<thead>
<tr>
<th><strong>Job Title:</strong> Teaching Fellow</th>
<th><strong>Grade:</strong> 8P</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Department/College:</strong> Department of Management Science, Lancaster University Management School</td>
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<tr>
<td><strong>Directly responsible to:</strong> Head of Department of Management Science</td>
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<tr>
<td><strong>Supervisory responsibility for:</strong> N/A</td>
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</tbody>
</table>

**Other contacts:**

**Internal:** Colleagues within the Department of Management Science and the Management School; students; colleagues in other faculties; providers of student support; central administration; ISS; library.

**External:** Academic community, external examiners, research funding bodies, professional bodies, private, non-profit and public sector organizations.

**Major Duties:**

**Teaching Fellow**

- Undertake teaching, including lecturing, tutoring, marking and project/dissertation supervision;
- Ensure that modules (for which responsibility is allocated) meet internal and external quality assurance requirements;
- Monitor and control the quality of learning on the modules for which responsibility has been allocated;
- Develop existing and new modules, at undergraduate and taught postgraduate levels;
- Engage with the development and delivery of online and blended modules and programmes;
- Undertake scholarship, which may include scholarly publications which are recognised as advancing learning, teaching or assessment in Information Systems, lead workshops or undertake reviews in an aspect of teaching or supporting learning.
- Undertake other academic and administrative duties as required by the Head of Department or the Dean of the Faculty.