### JOB DESCRIPTION

**Vacancy Ref:** A3304

<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Research Associate</th>
<th>Present Grade: 6P</th>
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<tr>
<td>Department/College:</td>
<td>Division of Health Research</td>
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<tr>
<td>Directly responsible to:</td>
<td>Professor Nancy Preston and Professor Sheila Payne</td>
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<td>Supervisory responsibility for:</td>
<td>N/A</td>
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#### Other contacts

- **Internal:**
  - Members of staff from International Observatory on End of Life Care, Division of Health Research, Faculty and University

- **External:**
  - Palliative Sedation consortium members, MyPaL consortium members, local, national and international government organizations, INGOs, professional bodies, academic and research networks

#### Major Duties:

To assist in the conduct, as part of a project team and under supervision, of two research projects funded by the European Commission Horizon 2020 Programme: ‘**Palliative Sedation**’ - The use of proportional palliative sedation for the relief of refractory symptoms: an international multicentre study (2019-2023) and **MyPaL**: Fostering Palliative Care of Adults and Children with Cancer through Advanced Patient Reported Outcome Systems (2019-2022). Under the supervision of the consortium partners, the key activities of the Research Associate are as follows.

- **To assist in the collation and preparation of the information gained throughout the **Palliative Sedation** research project, as part of a work package to develop an online educational programme for palliative sedation including:**
  - Design and development of an online e-learning resource
  - Implementation of a Massive open online course (MOOC)
  - Liaising with Consortium members to assist in producing online education
  - Assisting in the preparation of materials for the project website, social media outputs, blogs, online course, ebook, reports and other publications.

- **To assist in the collation and preparation of the information gained throughout the **MyPaL** research project, to promote dissemination activities including:**
  - Contribute to the activities associated with, and review of, the Dissemination and Communication plan in collaboration with colleagues
  - Liaising with Consortium members to assist in promoting and disseminating project outputs
  - Assist in the preparation of an ebook based on project outcomes and in liaison with research sites and databases
  - Undertake an evaluation of the ethical issues associated with conduct of the two MyPaL studies
  - Assist in organising a symposium/workshop in liaison with the European Association for Palliative Care and the International Children’s Palliative Care Network
  - Assisting in preparing material for the project website, social media outputs, newsletter, blogs, reports and other publications.

- **To attend meetings specific to the two projects and general meetings within the University, including:**
  - Maintaining record systems for the project
- Regular project meetings at Lancaster University
- Meetings of the project consortium and specific work packages in Europe in person (once travel is safe) or virtually
- Relevant internal meetings of the International Observatory on End of Life Care, Division of Health Research and Faculty of Health & Medicine at Lancaster University

- To attend training specific to the projects and engage in research in the field of cancer, supportive, palliative and end-of-life care in a European context.

- Promotion of the studies at a national level, attending appropriate conferences and supporting preparation of papers for publication and appropriate use of social media.

- Work as part of a team, or taking the lead where appropriate, to prepare and submit all required regulatory and ethics documents for the research.

- Undertake any other duties as directed by Head of Division or nominated representative.

- Any other duties commensurate with the post as determined by Palliative Sedation and MyPal leads.