**JOB DESCRIPTION**  
**Pro-Vice-Chancellor (Education)**  
Vacancy Ref: A3297

<table>
<thead>
<tr>
<th><strong>Job Title:</strong></th>
<th>Pro-Vice-Chancellor (Education)</th>
<th><strong>Present Grade:</strong></th>
<th>Professor (or equivalent)</th>
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<tr>
<td><strong>Department/College:</strong></td>
<td>Vice-Chancellor’s Office</td>
<td><strong>Directly responsible to:</strong></td>
<td>Vice-Chancellor</td>
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<td><strong>Supervisory responsibility for:</strong></td>
<td>University Dean for Academic Quality</td>
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**Other contacts**

**Internal:**  
The University Executive Board and its members, Council and Senate, Deputy Chief Executive (Operations), senior members of People and Organisational Effectiveness, Student Education Services, Careers, Deputy Vice-Chancellor, Deans and Heads of Department, Associate Deans, Pro-Vice-Chancellor (Global), Pro-Vice-Chancellor (Research).

**External:**  
Pro-Vice-Chancellor’s/Deputy-Vice-Chancellor’s Education (including teaching and learning) of other universities, HEFCE, QAA, UA92 Board and UA92 colleagues, Further Education Colleges (particularly those where Lancaster University has strategic validation arrangements in place), Local Economic Partnership, International partners (particularly those involved in the delivery of educations within our international campuses), Wesley Group PVC network, UUK

**Purpose:**  
The role of Pro-Vice-Chancellor (Education) provides strategic leadership for the University in the critical area spanning the educational experience of our students. As a member of the University Executive Board, Senate and other key committees, you will play a central role in the strategic leadership of the University, the implementation of the new University Strategy and in upholding and displaying the institution’s values.

**Key responsibilities and challenges:**  
To take ownership of developing the high level strategy for education and aligning it with the overarching University Strategy, with particular reference to:

- Embedding strategies to ensure that the teaching modes and curriculum enable Lancaster’s educational experience to be transformational.

- Ensuring that our education at all levels is research stimulated.

- Support, enable and encourage the reimagining the use of campus space in students’ learning experience and for innovative, flexible teaching.

- Being seen as sector leading in internationalising the student experience.

- Ensure Equality, Diversity and Inclusion are embedded into all aspects of educational systems, policies and practises at Lancaster. Similarly, developing Lancaster education characterised by commitment to sustainable education goals (e.g. climate change declaration).
• Become institutional authority on implications of sector level quality processes and benchmarks such as national surveys, reviews, quality exercises, interactions with relevant sector bodies (e.g. NSS, TEF, OfS, etc). Provide leadership and responsibility for ensuring continuous enhancement of student experience and outcomes.

• Oversee the work and remit of the Institute for Curriculum Enhancement (ICE), acting as Champion of ICE as the vehicle for delivery of the education strategy, in particular, curriculum reform led by Director of ICE.

• To lead Lancaster in developing and delivering an enhanced blended and digital education offering that provides student choice and flexibility, whilst promoting efficient and effective programme/curriculum design.

• To lead in the development and improving use of digital technology, combined with the use of data to enhance the student experience and learning

• Facilitate and deliver transformational change in education culture and practice - for example, through leadership and delivery of major strategic initiatives such as curriculum reform and transformation.

• Develop further the broader concept of the education experience and the engagement of the students with the University, building on the Lancaster Award.

• Develop a clear framework for the management of educational performance of Lancaster to ensure our performance in this area is as expected for a world class university.

• Implement effective strategies for developing curricular opportunities for enterprise, skills, entrepreneurship and employability.

• Take a considerate and holistic view of education at Lancaster from undergraduate through to postgraduate research.

• Lead on policy formulation concerning admissions, teaching, learning and assessment.

• Lead applications in consultation with Faculty colleagues concerning new funding streams for education.

• Ensure, in association with the Pro-Vice-Chancellor (Global), the needs of our overseas teaching partnerships are properly and sensitively considered and integrated, as well as maximising the opportunities they provide in internationalising Lancaster’s curriculum.

• Work to develop and consolidate the relationships with others in the sector e.g. Wesley Group, to ensure Lancaster’s future educational offerings are informed by new market forces as curricula changes in response to pandemic learning.

Specific duties (in addition to defined ex-officio membership e.g. Senate)

• Membership of the University Executive Board (UEB) and Universities Planning and Resources Group (UPRG).

• University Leadership Group and leadership of relevant sub-groups.

• Education Committee (Chair), Student Experience Committee, Classification and Assessment Review Board.

• Take lead on drafting consultations by external bodies concerning education.

• Various promotions and professorial pay committees.

• Appropriate approvals as delegated by Senate or the Vice-Chancellor.

In addition, the post will represent the University at external groupings concerning education and at external events. As a Pro-Vice-Chancellor the position will also be expected to take on other roles needed for the good management and benefit of the University as determined by the Vice-Chancellor.