JOB DESCRIPTION
Lecturer in Corpus Linguistics, Department of Linguistics and English Language
Vacancy Ref: A3377

<table>
<thead>
<tr>
<th>Job Title: Lecturer in Corpus Linguistics</th>
<th>Present Grade: 7A</th>
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<tbody>
<tr>
<td>Department/College: Department of Linguistics and English Language</td>
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<tr>
<td>Directly responsible to: Head of Department</td>
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<td>Supervisory responsibility for: N/A</td>
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Other contacts

**Internal**: Colleagues and students in the Department and the Faculty of Arts and Social Sciences, together with colleagues in other faculties, providers of student support services, the library, ISS, central administration and other relevant university actors.

**External**: Relevant research funding bodies and councils, professional bodies, employers, business organisations, local and UK government organisations, academic and research networks.

Major Duties:

**Teaching and supervision**
- Contribute to the teaching of the Department’s new distance MA in Corpus Linguistics, including assisting in developing new online modules/units of work;
- Contribute to the teaching of the Department’s existing undergraduate and postgraduate modules in Corpus Linguistics and related areas including corpus methodology, statistics, corpus linguistics and language teaching and general academic study skills;
- Supervise BA and MA dissertations;
- Supervise PhD theses, initially as co-supervisor;
- Communicate effectively with students and colleagues, using face-to-face, telephone, written and electronic communication modes as appropriate (including email and Moodle, the University’s virtual learning environment);

**Research**
- Contribute to the development of the Department as a unit generating research and scholarship of national and international excellence;
- Develop a personal research programme in Corpus Linguistics (in keeping with REF criteria) leading to publications in key international peer-reviewed academic journals and to other appropriate forms of research dissemination;
- Develop a clear and realizable plan to apply for external research funding, individually and/or collaboratively;
- Participate in research teams or other collaborative research initiatives, departmental and/or inter-departmental;

**Service**
- Contribute to the Department’s academic and pastoral care of its students and to the enhancement of their learning and personal development;
- Participate in the Department’s various outreach activities, including open days, school visits, etc.;
- Take on various administrative tasks and responsibilities as requested by the Head of Department (e.g., Programme Director of Studies);
- Provide cover for colleagues on sabbatical or sick leave where necessary;
- Undertake other duties as required by the Head of Department.