Role of University Academic Coach

As a University Academic Coach your role will be to support part-time, work-based Postgraduate students to fulfil the requirements of their programme. This role involves helping the students to reflect on their academic strengths and areas for development, help them to interpret feedback from tutors and set their own challenging targets for development and signpost them to University sources of support academic and pastoral support as appropriate.

- Provide advice, guidance and support to students as they progress through their academic programme of learning.
- Question and stretch thinking about the challenges and opportunities when engaging in learning across modules and work-based projects.
- Coach students to link personal learning objectives and organisational objectives to module and project choices.
- Prompt and encourage engagement in reflective practice
- Provide advice and guidance about University requirements for projects.
- Assess and approve project proposals, using project approval criteria
- Support development of projects in line with University requirements, including the requirement to abide by all relevant ethical guidelines and to encourage students to draw personal and professional learning from this experience.
- Monitor progress, keeping a record of contact and bringing any concerns to the notice of the Professional Services team and/or Scheme Directors
- Attend meetings when required for development and quality assurance.