# JOB DESCRIPTION

**Vacancy Ref:** N2606

<table>
<thead>
<tr>
<th><strong>Job Title:</strong></th>
<th>Junior Academic in Accounting or Finance</th>
<th><strong>Present Grade:</strong></th>
<th>5S</th>
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<tbody>
<tr>
<td><strong>Department/College:</strong></td>
<td>Accounting &amp; Finance</td>
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<td><strong>Directly responsible to:</strong></td>
<td>Head of Department</td>
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<tr>
<td><strong>Supervisory responsibility for:</strong></td>
<td>N/A</td>
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**Other contacts**

**Internal:**
Students, academic and non-academic staff within the Department, School and University.

**External:**
Academic community

**Major Duties:**

This position combines enrolment into the full-time PhD Program in Accounting and Finance and teaching-related duties in academic programs offered by the Department. The purpose of the role is to undertake a PhD while gaining teaching-related experience. You will be working alongside world-leading academics in a busy, exciting and innovative department.

Duties will include:

- Conducting research toward completion of PhD
- Writing academic working papers in parallel with PhD study
- Marking coursework and degree level examination components
- Deliver a limited number of undergraduate tutorial groups under direction from the module director
- Supporting faculty members around module delivery
- Perform other academic support duties as directed by the Head of Department and PhD Director

You should:

- develop competence to assess material at undergraduate levels;
- develop competence to teach tutorials in undergraduate material

You should be willing to undertake appropriate training in teaching (e.g., *Certificate in Academic Practice*).