## PERSON SPECIFICATION

**Interim Academic Dean (Lancaster University- Leipzig Campus)**  
**Vacancy Ref: LZ8**

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Essential/Desirable</th>
<th>Application Form / Interview *</th>
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| Academic experience gained at a UK university.                          | Essential           | • Application Form  
• Interview |
| Proven ability as an academic manager, and ability to work effectively as a part of a team. | Essential           | • Application Form  
• Interview |
| Experience of, or understanding of, UK, or comparable countries, HEI processes, standards and approach to curriculum design and assessment | Essential           | • Application Form  
• Interview |
| Excellent administration, communication and presentation skills, able to represent Lancaster University overseas. | Essential           | • Interview |
| Experience of developing new programmes of study at UG and PG level, and experience of accreditation processes. | Essential           | • Application Form  
• Interview |
| A PhD or equivalent academic record.                                    | Essential           | • Application Form |
| Experience of working in multilingual and multicultural settings with the ability to speak German. | Desirable           | • Application Form |
| Established record of high quality research, including research supervision. | Desirable           | • Application Form |
| Some experience in marketing e.g. representing an HE institution in recruitment. | Desirable           | • Application Form  
• Interview |

- **Application Form** – assessed against the application form and curriculum vitae. Evidence will be “scored” as part of the shortlisting process.
- **Supporting Statement** – assessed against additional information provided by the candidate. Evidence will be “scored” as part of the shortlisting process.
- **Interview** – assessed during the interview process by either competency based interview questions, tests, presentation etc.